



# RISK MANAGEMENT PLAN

## SAMPLE CHECKLIST FOR PESTICIDE RESIDUES

The following checklist can serve as a foundation for a risk management plan for collections with residual pesticides. While it is specific to pesticide contaminated objects, it can be used as a general outline for other hazardous collection materials.

For more information on Risk Management Plans and hazardous collections materials, visit the Health & Safety Committee Website: [www.conservation-us.org/healthandsafety](http://www.conservation-us.org/healthandsafety).

### PART 1: ROLES & RESPONSIBILITIES

Name, contact information and responsibilities for:

- ✓ Individuals trained to identify hazards (i.e., registrar, curator, conservator, art handler)
- ✓ Person to notify when a hazard is identified
- ✓ Person in charge of safety protocols and training, including
  - Implementation
  - Enforcement
  - Review and updating
- ✓ Safety specialist and/or Industrial Hygienist
- ✓ Individuals allowed to have contact with contaminated objects

### PART 2: EXPOSURE IDENTIFICATION

- ✓ Types of collections that may have been treated (ethnographic, botanic, taxidermied)
- ✓ Institutional history of using specific treatments
- ✓ Types of testing available for identification
- ✓ Testing protocols
  - When and how objects should be tested (before treatment, before loan, random survey)
- ✓ Identify individuals allowed to conduct testing
- ✓ Information on obtaining test materials and suppliers

### PART 3: EXPOSURE ASSESSMENT

- ✓ Types of risk associated with specific hazard (inhalation, absorption, ingestion)
- ✓ Results of surveys
- ✓ Survey protocols (who, what, where, when and why)

### PART 4: RISK CONTROLS

- ✓ Protocols for treatment
- ✓ Protocols for exhibition and loan
- ✓ Protocols for collection policy
- ✓ Types of materials to use for isolation (exhibition, storage, during treatment)
- ✓ Equipment and materials for decontamination/remediation
- ✓ How and where to dispose of waste
- ✓ Personal hygiene protocols and PPE types and sources

### PART 5: HAZARD COMMUNICATION

Outline procedures for:

- ✓ Labeling objects and storage areas
  - Types of labels
  - Label information (type of pesticide, date of test, person testing, date of treatment)
- ✓ Restricting access
- ✓ Repatriation
- ✓ Loans, shipping and receiving
- ✓ Accessions
- ✓ Who receives training and how often