

Mississippi Gulf Coast Alliance for Response

Pocket Response Plan™ (PReP™)

INSTITUTIONAL	FACILITY	CULTURAL PARTNERS	FIRST RESPONDERS	EMERGENCY SERVICES	OTHER CONTACTS
Organization Head	Building Manager	#1	Police Department	Conservator	American Red Cross www.redcross.org/local/mississippi
					ppi
					John Mcfarland 228-896-4511
Assistant/Deputy Director	Building Staff			Data Recovery Service	Disaster Assistance www.disasterassistance.gov
					Local Govt. Records Office mdah.state.ms.us
		#2	Fire Department	Building Dehumidification	Tim Barnard, 601-676-6894
Records Manager	UTILITIES Electricity/Gas				MS Arts Commission (MAC) www.arts.ms.gov
					Tom Pearson 601-359-6038
					MS Emergency Management Agency (MEMA) www.msema.org
DISASTER TEAM	Telephone	#3	Local EMA	Document Recovery (freeze drying)	866-920-6362
Team Leader					MS Dept. of Archives & History (MDAH) mdah.state.ms.us
					Julia Young, 601-576-6991
					MS Heritage Trust www.mississippiheritage.com
Member 1	Water			Exterminator	Lolly Barnes, 601-354-0200
					MS Highway Patrol—Southern Region www.dps.state.ms.us/highway-patrol
		#4	Sheriff	Freezer Space	Pat Green, 228-396-7400
Member 2	Security / Fire System				MS Library Commission mlc.lib.ms.us
					Susan Cassagne 601-432-4038
					MS State Dept. of Health—District 9 msdh.ms.gov
Member 3	Internet	#5	Medical / Ambulance	Industrial Hygienist (mold)	Christy Thornton 866-458-4948
					Nat'l. Heritage Responders www.conservation-us.org
					202-661-8068
Member 3	Elevators			Refrigerated Trucking	Jennifer Brannock 601-266-4347

Adapted from the Council of State Archivists' (CoSA) Pocket Response Plan™ (PReP™) template available at <https://www.statearchivists.org/programs/emergency-preparedness/>

Mississippi Gulf Coast Alliance for Response County Caucus: Making Connections

Pocket Response Plan™ (PReP™) Directions

1. Identify your group by the **dot/symbol** on your name tag.
2. Join your group and make introductions. As much as possible, from the introductions fill in the “Cultural Partners” (green) and “First Responder” (blue) columns.
 - a. Cultural organizations provide their name, organization, and what emergency responders should know about your collection.
 - b. First responders provide their name, organization, and their first priorities in responding to an emergency situation at a cultural institution.
 - c. Discuss if there are people not in your group whom you would call in an emergency situation and add to these lists.
3. Discuss how first responders and cultural institutions can establish or strengthen their relationships prior to an emergency situation.
 - a. Does a level of cooperation currently exist between cultural heritage institutions and first responders?
 - b. What steps would you outline to continue the dialogue begun at this Forum?
 - c. Who should be included in the discussions?
4. If there is time, fill out the institutional contact information for your organization (orange). As you do so, consider:
 - a. Whom you selected and why?
 - b. Are there other people you could have added?