

Minutes from HERA Business Meeting
December 4th, 2008, 2-4 PM
SOLINET (Atlanta, GA)

Attendees:

Marlee Dorn Givens, Tina Mason Seetoo, Christine Wiseman, Ann Frellsen, Mara Thomas, Deborah Thomas, Emily Fisher, Yoonha Jang, Stephanie Madsen, Kara McClurken

1. Alliance for Response Forum meeting in Washington

Tina, Christine and Kara attended a meeting in Washington that gathered together past and future Alliance for Response Groups. HERA was mentioned several times as an innovator and example of what other folks could do. Other groups had some great ideas, especially regarding ways to encourage more interaction between first responders and the local network. (One example: having cultural institutions inserted into emergency manager's training exercises.)

2. SGA Presentation

Christine Wiseman represented HERA on a Society of Georgia Archivists panel in November. She has created a basic Powerpoint presentation that she will get posted to HERA's new website and encourages other folks to get on their local/regional meeting panels to promote HERA. Christine says it is fine for you to take her ppt and adapt it to your local group. Christine has also created a brochure that she will post to the website for folks to distribute to interested parties. If you don't have the means to print double-sided color copies, let Christine know (cwiseman@sos.ga.gov) and she can send you copies.

3. Getting on to other local/state conference programs

We encourage all HERA members to promote the group at local/regional/state meetings, whether it is formally on a panel program or informally through announcements. Please let us know the name of the group so that we can keep track of where we have promoted HERA. (See Item 2 re: Powerpoint and brochures.)

We will be promoting HERA at the following upcoming conferences:

Christine Wiseman: GAMG (Ga Assoc of Museum and Galleries) in January.

Ann Frellsen: SERCA (SE Region Conservation Alliance) end of February

Emily Fisher: will look into promoting at Fox Institute (for historic theaters)

Christine Wiseman: Ga Governor's Conference (for state records folks) in May/June

Other places that might be good possibilities:

Historic districts/neighborhoods in the ATL area

Arboretum or Garden or Parks groups

Other ways to promote HERA:

Have folks send invites via other local list-servs. Kara will forward a revised invite she sent to the original Alliance for Response Forum attendees and to SGA. If folks can adapt it and send on to their local email lists, we can reach more members.

4. Disaster caches

Tina Mason Seetoo reported on the state of our grant application for disaster supply caches. We have priced out the exact amount for the containers and about half of the supplies. The Disaster Supply Cache Committee is still looking for some volunteers to help track down updated pricing. The committee will meet with the President of the Foundation to which we are applying for grant money in January. They will probably meet one more time after that meeting before the application is due in April. If anyone has grant-writing experience and would like to volunteer to assist with the application, please contact Tina at tseetoo@sos.ga.gov.

5. Assign person(s) to serve as HERA liaison at ATL-Fulton EMA (and other metro-county EMAs)

Within each county in the metro-Atlanta area, we need to find folks who work in the county to represent HERA and work with the county volunteer agency liaison (or an equivalent). We have identified folks in Clayton, Fulton, and Dekalb. If you work in another metro-Atlanta county and would like to volunteer, please let Kara know (kmcclurken@solinet.net).

6. Membership database update

We have created a database for our members and the membership form is available at our website: <http://www.heritagepreservation.org/AfR/Atlanta/index.html>. This form will help us create an official roster of HERA members and provide some information on folks' areas of expertise. You can mail or fax the form back to Christine Wiseman:

Christine Wiseman
Preservation Services Manager
The Georgia Archives
5800 Jonesboro Road
Morrow, GA 30260
678-364-3860 (f)

7. Additional Training: Red Cross/ICS (in person)/CERT--what to focus on first

The group discussed possible training opportunities and decided that a face-to-face ICS (Incident Command System) training would be best for the group. GEMA is willing to provide that training (ICS 100) and if possible, we'd also like to have someone from police/fire talk about how they use the ICS system as well. We will schedule a date on January afternoon from 1-4 at the Atlanta History Center. Specific date still being determined (Jan. 8/13/22 are the choices.)

8. Next educational meeting (topics, volunteer to organize, place to hold meeting, etc.)

The next meeting will be the ICS training in January. The next business meeting will be in June, date and location TBD.

9. HERA Website <http://www.heritagepreservation.org/afr/Atlanta/index.html>

If you haven't already seen it, check it out! Please send any content you wish to post to Kara (kmccurken@solinet.net).

Also, we have a gmail address (HERA.Atlanta@gmail.com) so that we have one place where people can contact We will be checking this on a monthly rotating basis—Kara will coordinate. (It has not generated much email thus far, so it shouldn't be too much work.)

10. Mutual aid agreements

We discussed the California and EMAC models for mutual aid agreements. Tina said she would post links of other agreements to the list-serv. In addition to looking at other's agreements, it was felt that we should consult with the Atlanta Regional Council of Higher Education (ARCHE), since many of the larger HERA members are members of ARCHE. Christine Wiseman will follow-up.