



Georgia®

Department of
Administrative Services

Department of Administrative Services Brad Douglas, Commissioner



July, 2010

Agenda

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State Purchasing

Emergency Records Recovery & Facility Mitigation Services

Purpose

Provide a range of mitigation, salvage, and recovery services to the State of Georgia in the event of a natural or man-made disaster/emergency on an as-needed basis as well as to respond in a timely manner to emergencies in which records have been damaged and need stabilization.

Services may include, but are not limited to:

- Pack out and removal of damaged materials***
 - Tracking of items removed***
 - Transportation to and from the disaster site.***
 - Mold removal, freezing, and drying services***
 - Initial response between first 24-48 hours***
 - Response within 2 hours of any disaster/emergency, 24/7/365.***
- Data recovery & restoration, long-term site restoration or building drying are NOT covered under this contract***

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State Purchasing Services Group Contacts

Debra Blount, GCM, **Services** – debra.blount@doas.ga.gov; 404-656-0379

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Wendell Carter, CM, **Services** – wendell.carter@doas.ga.gov; 404-657-7728

Josh Borden, CM, **Services** – josh.borden@doas.ga.gov; 404-657-4322

Trudie Carmichael, ACM, **Services** – trudie.carmichael@doas.ga.gov; 404-657-6879

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Awarded Suppliers

Belfor USA Group, Inc. (Contract # 99999-SPD0000040-001)

2300 Fourth Street, PO Box 782
Tucker, GA 30084
(770) 939-0128

Munters Corporation (Contract # 99999-SPD0000040-002)

2000 Newpoint Pkwy, Ste 950
Lawrenceville, GA 30043
(800) 686-8377

Blackmon Mooring Services/ BMS CAT (Contract # 99999-SPD0000040-003)

450 Satellite Blvd NW
Suwanee, GA 30024
(678) 237-5008

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Key Benefits

The Emergency Records Recovery & Facility Mitigation Services Contract provides the following benefits:

- 2 Hour initial response to any call**
- On-Site stabilization within 24-48 Hours**
- P-Card Acceptance (State & Local Gov'ts Only)**
- 24/7/365 availability**
- Expertise in the areas of facility mitigation, records salvage, recovery and preservation.**
- Knowledge, experience, equipment and capabilities to pack, transport, freeze and remove mold from any affected records**
- Capability of recovering large quantities of wet, smoke damaged, or otherwise affected documents, books, manuscripts, photographs, videos and other library and archival materials**
- Available on Team Georgia Marketplace**
- 3 qualified firms on contract**
- Services available to all Statewide entities, including local governments & public libraries**
- Services also available to all Non-Profit Organizations that meet FEMA Disaster Assistance Policies: 9521.2, 9521.3, 9524.6, & 9524.9**
- Hurricane, Flood, Fire & Smoke damage protection**
- Contract of convenience**

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FAQ's

What is the Statewide Disaster Recovery Contract and why would I want to use it?

- Ensure that your records are stabilized and recovered by a *qualified* vendor who has the experience and skills to recover damaged materials without doing further harm
- Secure the best price possible for these services
- Allow you to respond in a timely manner—during the critical period of the first 48 hours—without a lengthy and cumbersome bidding process
- Provide pack out and removal of damaged materials, tracking of items removed, and transportation from the disaster site; and, provide mold removal, freezing, and drying services

Who can use the contract?

- State government agency
- Local government agency
- Public or private university
- Public library
- Non-profit that meets the guidelines issued by FEMA
FEMA Disaster Assistance Policy 9521.3
- Private Nonprofit Facility Eligibility, http://www.fema.gov/government/grant/pa/9521_3.shtm
FEMA Disaster Assistance Policy 9521.2
- Private Nonprofit Museum Eligibility, http://www.fema.gov/government/grant/pa/9521_2.shtm
FEMA Disaster Assistance Policy 9524.6
- Collections and Individual Objects, http://www.fema.gov/government/grant/pa/9524_6.shtm
- Any state or territorial government in the United States

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FAQ's (Continued)

How do I find the contract?

Go to http://ssl.doas.state.ga.us/PRSapp/PR_StateWide_contract_list_alpha.jsp and find contract #SWC-90822, titled "Emergency Records Recovery and Facility Mitigation Service."

How do I invoke the contract?

If you have a disaster, we also *strongly* advise you to call the Georgia Archives Preservation Office (678-364-3760) before you invoke the contract, as the Preservation staff may be able to assist you in a low-cost manner.

However, if they advise you to utilize this contract, please contact any one of the contracted suppliers listed and give the following information:

- Name of your state agency/institution, local government, library or non-profit organization
- Contract # of the chosen supplier
- Description of the disaster and services required
- Each suppliers will require specific documents to be signed prior to work commencement (ie. Work Authorization Form, Estimate, Satisfactory Completion Form)

How do I invoke the contract if I am a government outside of Georgia?

Any state or territorial government outside of Georgia may invoke the contract. We are encouraging other state & local entities to be proactive and pursue the piggybacking contract prior to any need for services. If this has occurred, the they would follow the same steps listed above for a State of Georgia entity. However, if a piggyback contract has not been established between another state or local entity. Then it will be up to the state or local entity and the supplier to agree upon the terms.

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Contact Information

Munters Corporation

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Contact Information

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Contact Information

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Questions?



Thank you!

