

III. Project Budget

1. On the budget worksheet below, list all costs (in \$US) needed to complete project. Include any expenses in addition to those for which you are applying.

Item Description	Total Estimated Costs	Amount from FAIC Request	Amount from Non-FAIC Sources	Source of Non-FAIC funds
Speaker Fee				
Travel (describe)				
Lodging: # of nights				
Meals & Incidentals*				
Materials & Supplies (describe)				
Other (please describe)				
Total Project Expenses				

* Meals and incidentals should not exceed Federal per diem rates (available at <http://www.gsa.gov>).

2. FAIC award would be made payable to:

3. What other sources will be used to fund additional expenses, if any?

IV. Submission Information

Send this form and attachments in as few files as possible, with your name as part of the file name (“Smithmuseum.pdf”), in PDF, RTF and/or Word formats, to: faicgrants@conservation-us.org. If sending by mail, send **two** copies of application and attachments to: The Foundation of the American Institute for Conservation, 1156 15th Street, NW, Suite 320, Washington, DC 20005. All materials must be **received** by the deadline.

Please attach the following:

- Letters of commitment from the Lecturer, Site, and Lecture Coordinator
- Brief description or brochure about the sponsor
- Résumé or c.v. of Lecturer

The Foundation of the American Institute for Conservation of Historic and Artistic Works
 1156 15th Street, NW • Suite 320 • Washington, DC 20005
 Phone: (202) 452-9545 • Fax: (202) 452-9328 • faicgrants@conservation-us.org • www.conservation-us.org